



Monthly Executive Meeting

- April 26, 2020 @ 7pm - Virtual Meeting
- Chair: Barry Keen, Secretary: Vacant (Barry to fill in this meeting)

1. Attendance

Officers					
Quorum: President or VP + 3 Officers + 50% Directors					
Barry Keen		Rob Moyer		Mike Birmingham	
Chris Taylor		Nathan Woods		Nadia Elmasry Weiss	
Mike Heckendorn		Katie Hackert		Vacant	
Directors					
Kevin Brown		Josh Gruhl		Mark Trimble	
Aaron Hardy		Zack Barriage		Brett Bickerton	
Mike Stiles		Cindy Holland			
Staff					
Donna Harrington					
Guest(s)					
Alex Martin		Kurt Wilkie			

2. Agenda

- [Call to order](#)
- [Guest\(s\) have the floor](#)
- [Previous Minutes](#)
- [Reports](#)
- [Old Business](#)
- [New Business](#)
- [Adjourned](#)

3. Appendices

- A. [Financial Statements](#)

4. Call to Order

5. Guest(s) have the floor

6. Previous Minutes

- Motion to approve the reports –
- 2nd-
 - Vote:

7. Reports

- Any items pulled from the Reports into Old Business
- Motion to approve the reports –
 - 2nd:
 - Vote:

7.1. President - Barry Keen

- Unfortunately the Ontario Government put all of Ontario into another lockdown on April 3rd. Because of this the Township decided to pull out all the ice ending our season.
- I just wanted to thank everyone for all their efforts this season. It was the “Season of Unknowns”. Even with all the trials and tribulations, we did manage to get the kids on the ice. That was our goal and with positive attitudes we did succeed as well as we could.
- GOOD WORK PEOPLE!

7.3. Vice-President - Representative Teams - Mike Birmingham

Rep Report:

- Competitive hockey is concluded for the season

Tri County:

- Start of season/try out calendar as presented by OHF with staggered September start for ages. Still need to delay start until after AAA/AA tryouts start so actual dates for A will be finalized by AAA/AA dates.
- U9 will be called MD (not rep A/AA etc.) and will remain tiered as per prior years. No change to season pathway or structure (remain ½ ice until Jan then full ice for balance).
- U11 will play 20 game season Oct 11 – Mar 4
- U13 – U15 will play 30 game season Oct 1 – Mar 4
- U16 will play 28 game season Oct 1 – Mar 4

- U18 will play 24 game season Oct 7 - Mar 4
- Teams (exclude U9) allowed to participate in 3 tournaments (excluding Christmas and March break)
- Playoffs will be round robin tournament style March 5 – March 27. Teams will advance from the TC playoffs to the OMHA playoff weekend. Number of teams advancing to OMHA's is weighted by the size of your league – ie TC may have more teams than Bluewater or York/Simcoe division). Minimum of 3 games for every team. No games on March break (Friday to Sunday).
- OMHA will be looking for centres to host OMHA weekends at the various levels (age and A/AA) etc.
- Hockey Canada does not recognize "AE". This year AE will continue in the OMHA but the following season changes are expected.

7.4. Vice-President - Local League Teams - Chris Taylor

- Nothing to report, all quiet from LL coaches/convenors/parents

7.5. Vice-President - Coaching - Nathan Woods

- Sent email to all 2020/2021 coaches on Apr 19 letting them know about the 2021/2022 OMHA Head Coach, Assistant Coach and Trainer qualification requirements. Several Rep coaches require D1 Training. Need to determine what course opportunities are available & upcoming. Other coaches require D1 certification. These coaches can follow the process to obtain certification through Mike Birmingham

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7.6. Vice-President - Player Development - Nadia Elsmarj-Weiss

- refunds should be sent out to teams by end of month.

7.7. Vice-President - U9 & Below - Mike Heckendorn

- Nothing to report

7.8. Coach Selection Committee - Nathan Woods

- Proposing and requesting board approval for Mark Trimble & Mike Heckendorn to be part of my 2021/2022 coaching committee

- 2021/2022 Head Coach application process started Apr 2. Application submissions due May 15. Will send reminder of due date on Apr 30. Targeting evaluations, interviews and selections for Rep teams to be complete by the end of June
- Most Rep teams for next year either have a head coach selected or a coach with expressed interest or a coach who has applied. Teams that require current priority of recruiting include: **U13 AE, U18 Minor A and U18 MD.**

- A full list of head coach positions that need to be filled are as follows:
 - All U9 & Below (2013 – 2017)
 - 1 Application submitted for U9 Major Tier 1
 - U11 Minor A (2012)
 - 2 recommended candidates, no applications yet
 - U11 AE (2011 & 2012)
 - Expressed interest, no applications yet
 - U13 Minor A (2010)
 - 1 Application submitted
 - **U13 AE (2009 & 2010)**
 - **No expressed interest or applications yet**
 - **U18 Minor A (2006)**
 - **No expressed interest or applications yet**
 - **U18 MD (2004 – 2006)**
 - **No expressed interest or applications yet**
 - U21 Juvenile (2002 & 2003)
 - 1 Application expected
 - All LL Teams

No applications yet

7.9. Player Safety Committee - Josh Gruhl

- Nothing to report

7.10. Equipment Committee - Kevin Brown

- Nothing to report.

7.11. Photo Committee - N/A

- No committee this year

7.12. Woolwich Weekend - N/A

- No committee this year

7.13. Woolwich Cup - N/A

- No committee this year

7.14. Woolwich Juvenile Weekend - N/A

- No committee this year

7.15. 4 on 4 - N/A

- No committee at this time

7.16. Spiritwear Committee - Zack Barriage

- No report

7.17. Constitution Committee - Brett Bickerton

- Nothing to report

7.18. Nomination Committee - Brett Bickerton

- One additional nominee added to the director slate
- Key gaps: President, VP of Rep, Secretary
- Current Executive members, please leverage your personal and professional network for nominations:
 - Share this link: https://woolwichminorhockey.ca/Articles/9390/Nominations_for_Executive_positions/
- Website and social media blast went out on April 6th
- Another blast scheduled for April 24th
- Review slate in New Business

7.19. Sponsorship Committee - Mark Trimble

- Completed: thank you letter sent to all 2020-21 sponsors
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- Researching other association sponsorship benefits and exploring alternate sponsorship ideas & packages for 2021-22 season.
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7.20. Fundraising Committee - Aaron Hardy and Mike Heckendorn

- Nothing to report

7.21. Communications Committee - Mike Stiles

- No report

7.22. First Shift Committee - Nadia Elmasry Weiss

- applied for next season

7.23. Volunteer Committee - N/A

- No committee this year

7.24. Risk Management – Cindy Holland

- No report

7.25. Goalie Development Committee - Josh Gruhl

7.26. Treasurer - Katie Hackert

- Financial statements supplied in [Appendix A - Financial Statements](#)

7.27. Website - Donna Harrington

- No report

7.28. Office - Donna Harrington

- No report

7.29. Registrar - Donna Harrington

- No Report

7.30. Scheduler - Donna Harrington

- No report

7.31. Secretary - Vacant

- Nothing report

7.32. Finance Committee

- Nothing to report

8. Old Business

9. New Business

Misc. Topics to discuss in our next Executive Meeting:

- **Executive recruiting.** We should leave the floor open for people to provide any update?
- **President & VP of Rep.** If no one has interest or is not qualified or does not apply, what are the options? Only existing VPs? Co-Presidents? Other?
- **Budget & 2021 Fees.** When will/should this happen, who is participating?
 - When do we expect to know 2021 Township fees?
 - When are upcoming OMHA or TC meetings to be aware of?
 - Are we doing Select teams (I'm assuming not but we should discuss)
- **Sept ice time before season begins.** What are we thinking/what is possible?
 - Body checking clinics?
 - Development?
 - Other?

Nathan, I thought I would address a couple of your questions/comments:

- **Executive recruiting.** We should leave the floor open for people to provide any update?
 - [Brett]. In my report, I've asked for a New Business item to review the Slate of nominees. I will do this at each meeting until the AGM.
- **President & VP of Rep.** If no one has interest or is not qualified or does not apply, what are the options? Only existing VPs? Co-Presidents? Other?
 - [Brett] I'll address each option individually:
 - If no interest: Continue to recruit/persuade until someone steps up, we can't not have a President. Typically, the second in command (VP of Rep) would act as President but that is vacant too. Then I think it would fall to the Past President.
 - If no one is qualified: Then the membership must vote to allow an "unqualified" nominee since no qualified nominees exist.
 - Typically, the President role has come with some significant "arm twisting" to existing executive members. So, if there are some existing VPs (or even directors) that would consider President/VP of Rep, start twisting.

I hope this helps.

Brett

- From Brett – Nomination Committee - Review slate of nominees

10. Adjourned

11. Appendices

11.1. Appendix A - Financial Statements

11.1.1. Financial Statements up to Previous Month

10:53 AM				
04/12/21				
Accrual Basis				
Woolwich Minor Hockey				
Profit & Loss Budget vs. Actual				
April 2020 through March 2021				
	Apr '20 - Mar 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4 on 4	3,075.00	0.00	3,075.00	100.0%
Development Fees Income	6,810.01	9,300.00	-2,489.99	73.2%
Elimination Dance Income	328.22			
Fundraising				
Cash Calendar Fundraising	12,305.00	14,607.00	-2,302.00	84.2%
Fundraising - Other	50.00			
Total Fundraising	12,355.00	14,607.00	-2,252.00	84.6%
Misc Income	0.00	873.00	-873.00	0.0%
Registration	261,590.50	287,695.00	-26,104.50	90.9%
Representative Fees	42,730.00	0.00	42,730.00	100.0%
Sponsorship Revenue	11,700.00	17,360.00	-5,660.00	67.4%
Try Out Fees	0.00	0.00	0.00	0.0%
Woolwich Weekend Tournament	0.00	0.00	0.00	0.0%
Total Income	338,588.73	329,835.00	8,753.73	102.7%
Gross Profit	338,588.73	329,835.00	8,753.73	102.7%
Expense				
4 on 4 tournament				
Shirt Expense	0.00	6,500.00	-6,500.00	0.0%
Total 4 on 4 tournament	0.00	6,500.00	-6,500.00	0.0%
Advertising and Promotion	0.00	0.00	0.00	0.0%
Bank Service Charges	529.36	666.00	-136.64	79.5%
Cash Calendar Fundraising	8,440.00	9,684.00	-1,244.00	87.2%
Coaches Clinic	465.56	1,156.00	-690.44	40.3%
Coaches Dinner	0.00	0.00	0.00	0.0%
Concussion testing	200.00	675.00	-475.00	29.6%
Development Fees				
Development Instruction - Power	2,875.00			
Development Fees - Other	0.00	9,300.00	-9,300.00	0.0%
Total Development Fees	2,875.00	9,300.00	-6,425.00	30.9%
Electronic Game Sheets				
Game Fees Cost	0.00	462.00	-462.00	0.0%
Total Electronic Game Sheets	0.00	462.00	-462.00	0.0%
Entry Fees	1,782.00	3,436.00	-1,654.00	51.9%

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04/12/21

Accrual Basis

Woolwich Minor Hockey
Profit & Loss Budget vs. Actual
 April 2020 through March 2021

	Apr '20 - Mar 21	Budget	\$ Over Budget	% of Budget
Equipment				
Shirt Expense				
IP Jerseys	0.00	2,469.00	-2,469.00	0.0%
Shirt Expense - Other	1,363.57	14,866.00	-13,502.43	9.2%
Total Shirt Expense	1,363.57	17,335.00	-15,971.43	7.9%
Equipment - Other	1,471.82	280.00	1,191.82	525.7%
Total Equipment	2,835.39	17,615.00	-14,779.61	16.1%
Executive Travel Expense	0.00	0.00	0.00	0.0%
Hockey Banquet Expense	0.00	0.00	0.00	0.0%
Ice costs				
December	20,329.59			
Development	1,500.00			
March	18,199.43			
November	20,329.59			
October	45,590.69			
Ice costs - Other	0.00	113,888.00	-113,888.00	0.0%
Total Ice costs	105,949.30	113,888.00	-7,938.70	93.0%
Ice Scheduler	4,582.28	6,848.00	-2,265.72	66.9%
Insurance Expense	22,407.20	27,667.00	-5,259.80	81.0%
Interest Expense	0.00	325.00	-325.00	0.0%
Internet Services & Website	3,446.50	361.60	3,084.90	953.1%
Misc Expense	76.84	418.00	-341.16	18.4%
Office Manager	6,406.51	6,989.00	-582.49	91.7%
Office Manager Assistant	0.00	486.00	-486.00	0.0%
Office Rent Expense	0.00	2,494.00	-2,494.00	0.0%
Office Supplies	739.78	867.00	-127.22	85.3%
Playdown fees	0.00	0.00	0.00	0.0%
Referee Expense				
November	2,529.00			
October	414.00			
Referee Expense - Other	0.00	17,290.00	-17,290.00	0.0%
Total Referee Expense	2,943.00	17,290.00	-14,347.00	17.0%
Registration refunds & NSF cheq	0.00	0.00	0.00	0.0%
Timekeepers Expense	0.00	4,212.00	-4,212.00	0.0%
Tournament Fees Paid	0.00	0.00	0.00	0.0%
Trophies	609.35	686.00	-76.65	88.8%
Try Outs	0.00	0.00	0.00	0.0%

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04/12/21

Accrual Basis

Woolwich Minor Hockey
Profit & Loss Budget vs. Actual
 April 2020 through March 2021

	Apr '20 - Mar 21	Budget	\$ Over Budget	% of Budget
Woolwich Cup Expenses				
Misc Expenses	56.50			
Total Woolwich Cup Expenses	56.50			
Total Expense	164,344.57	232,025.60	-67,681.03	70.8%
Net Ordinary Income	174,244.16	97,809.40	76,434.76	178.1%
Net Income	174,244.16	97,809.40	76,434.76	178.1%